Tips and Supplemental Instructions for Applying to UCSF Housing

Navigate to the main [UCSF Housing page](#) to view housing information. Please read the [Application Steps and Tricks](#) before completing your UCSF Housing Application.

There are six housing communities at UCSF. Atlantic Fellows in the past two years have opted to reside in units at the following locations:

[Mission Bay Housing](#) - The Mission Bay housing complex is located adjacent to the UCSF Mission Bay campus and GBHI Office (Weill Neurosciences Building). Along with location convenience, there are several options for public transportation, restaurants, and grocery stores nearby.

[The Tidelands](#) - The Tidelands housing complex is located a few blocks away from the UCSF Mission Bay campus and GBHI Office (Weill Neurosciences Building). This location is ideal for those looking for a quieter experience, just steps away from the Mission Bay campus.

[Academe 198](#) - The Academe 198 is located in the heart of the Civic Center, Mid-Market, and Tenderloin neighborhoods of San Francisco. Students will need to commute about 30-40 minutes by the UCSF shuttle to/from the Mission Bay campus. This building houses students from other campuses across the city, while other options are only open to UCSF students. *Note that Academe 198 has a separate application that can be found [here](#).

- UCSF shuttle service is provided at no cost for UCSF students and visitors. View the UCSF shuttle route and information [here](#). The Mission Bay housing office has guest shuttle passes for any family members residing with students to utilize the campus shuttles.
- Please see individual webpages for amenities, floor plans, and specific locations.

Steps to Apply to UCSF housing (excluding Academe 198):
(1) Go to: https://campuslifeserviceshome.ucsf.edu/housing/newapplicants
(2) Select "Apply"
(3) Create a username and password
Once your username and password are created, you will see your Housing ID on the home dashboard of the Housing Portal.

- Apply Here: Submit your UCSF Housing application. Check the status of your application at any time.

Application:
- Personal Details:
    - 9-digit UCID number (if known)
        - Leave blank for now
    - Complete legal first, middle and last names
    - Optional – Preferred names
    - Date of Birth
    - Email
        - Use your personal email address for now

- o Optional – pronouns
- o Complete current personal address
- o Complete primary mobile number
  - ▪ Do not need US mobile number
- Missing Person and Emergency Contacts
  - o <u>Do not</u> check the emancipated checkbox. The term "emancipated" refers to a minor who is self-supporting and independent of parental control, usually the result of a court order.
  - o Complete the emergency contact information
- Housing Profile
  - o UCSF affiliation
    - ▪ Select "Student Grad Academic"
  - o Total # adult occupants
    - ▪ Please include yourself and all other adult occupants that will be living with you
  - o Total # children
    - ▪ Please only count the number of children that will be living with you. If you are expecting, please add to the count
  - o Section 8 Housing Choice Voucher Program
    - ▪ Select "No"
  - o UCSF Regents Scholar
    - ▪ Select "No"
  - o Foster Youth Program
    - ▪ Select "No"
  - o Disability that Requires Accommodation
    - ▪ Presence of a disability does not preclude you from receiving housing
- Housing Preferences
  - o Please select a period of up to 3 months to indicate when you can move into UCSF Housing
    - ▪ It is recommended to indicate an early August 2024 move-in date
  - o Add at least one room preference
- Household Information
  - o Household Pre-Tax Annual Income
    - ▪ Can indicate anticipate GBHI stipend or previous annual income
      - • This amount will not affect UCSF Housing application
- Eligibility Documents
  - o Follow instructions for **Students**
  - o Upload your GBHI award letter